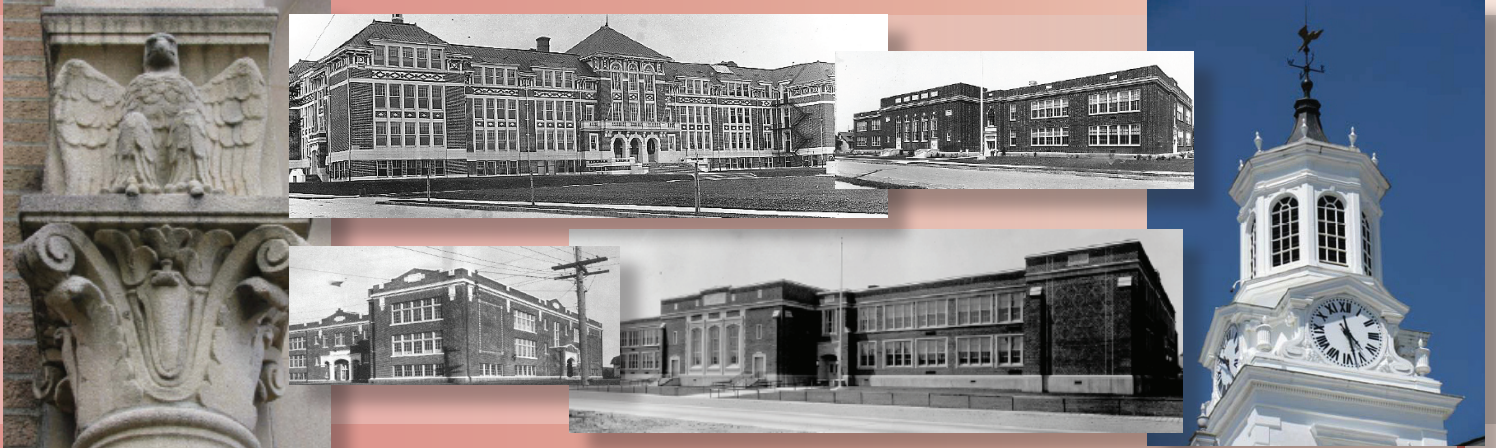


# Portland Public Schools Board of Education



2009-2010

# Agenda

**Regular Meeting**  
**December 14, 2009**

- High School for the Recording Arts Portland Public Charter School •  
Historic Assessment

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**BOARD OF EDUCATION**

Portland Public Schools  
Regular Meeting  
December 14, 2009

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**Board Auditorium**

Blanchard Education Service Center  
501 North Dixon Street  
Portland, Oregon 97227

**Note:** Those wishing to speak before the School Board should sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but citizens are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the Board's Rules of Conduct for Board meetings.

Citizen comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Citizen comment on all other matters will be heard during the "Remaining Citizen Comment" time.

This meeting may be taped and televised by the media.

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### AGENDA

1. **STUDENT TESTIMONY** 7:00 pm
2. **STUDENT REPRESENTATIVE'S REPORT** 7:10 pm
3. **SUPERINTENDENT'S REPORT** 7:15 pm
4. **EXCELLENCE IN TEACHING AND LEARNING** 7:20 pm
  - Oregon School Activities Association Update – *(information item)*
  - High School for the Recording Arts Portland Charter School Application Recommendation -- *(action item)*
5. **EXCELLENCE IN OPERATIONS AND SERVICE** 8:45 pm
  - Annual Audit of PPS Financial Statement/Comprehensive Annual Financial Report -- *(action item)*
  - Historic Assessment – *(information item)*
6. **BUSINESS AGENDA** 9:15 pm
7. **OTHER BUSINESS** 9:20 pm
  - Oregon School Board Association Elections – *(action item)*
8. **CITIZEN COMMENT** 9:30 pm
9. **ADJOURN** 9:45 pm

The next regular meeting of the Board will be held on **January 11, 2010** at 7:00 pm at the Blanchard Education Service Center.

***NOTE: The Board's agendas are focused on the five strategic operatives of the District as found in the 2005-2010 Strategic Plan: Excellence in Teaching and Learning; Excellence in Operations and Services; Strong Partnerships with Families and Community; Leadership for Results; and Continuous Learning Ethic.***

**Portland Public Schools Nondiscrimination Statement**

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P

**Student Representative's Report**  
**December 14, 2009**

1. SuperSAC met October 2<sup>nd</sup> and 16<sup>th</sup> at the production studio in the BESC. Representatives from Grant, Franklin, Wilson, Cleveland, Benson, Madison, Lincoln, Pauling and BizTech schools at Marshall Campus, Beaumont Middle School, Roseway Heights Middle School and Jackson Middle School were present at these meetings. We are steadily increasing representation, and we are proud to include three middle school representatives in our meetings.
2. Students agree that many of Portland's public high schools demand modernization and renovation, the sooner the better. They emphasized the importance of considering the role open, green outdoor spaces and community gardens play in a student's learning environment. Students also expressed concern that our seemingly backwards, unreliable and noisy heating systems be addressed as they can disrupt and discomfort students.
3. Coinciding nicely with high school modernization, Project Snapshot, a program aimed to display students' thoughts about their school's architecture through photography, is a creative way for the district to include students in their decisions. Representatives are excited to see the project unfold.
4. Representatives were very supportive of the Feed Our Families food drive, which is sponsored by Martell Webster of the Portland Blazers. They came up with good ideas for raising awareness by talking about endorsing the food drive in assemblies, promoting it in emails to parents or in daily school bulletins.
5. In an on-going discussion about the high school redesign, students began contemplating the trade-offs of school sizes. Most representatives advocated a small to moderate population size for the community schools. They stressed the convenience of attending schools close to home for several reasons. One, transportation would be easier, leaving more time to participate in extracurricular activities since traveling home would be faster and easier.

No students had any apparent problem with the proposed core curriculum for community high schools. But there is a current problem with our Advanced Placement classes that needs to be addressed in the proposed community school plan. In my AP calculus class, there are 56 enrolled students, one teacher and one student teacher's assistant. Class sizes for every class need to be moderated and regulated. Furthermore, before we invest in AP classes for each high school, we need to insure more diversity in these classes. In my high school experience, all my higher-level classes have been predominated by white students who populate most my other classes as well—creating a track. So, in schools that have not had past experience with AP courses, or current schools that have reportedly "successful" AP courses, we must get an adequate handle on these classes; reduce their sizes, break negative traditions or perceptions minority groups might have about AP classes, and provide support and encouragement for more students, specifically minorities, to enroll. Equal opportunity does not mean equal representation.

**Classification and Districting Committee  
2010-2014 Time Block**

**APPROVED ALIGNMENT**

<b>3A</b> <b>399-226</b>	<b>(42)</b>	<b>2A</b> <b>225-106</b>	<b>(41)</b>	<b>1A</b> <b>105-1</b>	<b>(78)</b>	<b>1A (cont.)</b> <b>105-1</b>	<b>(9)</b>
<b>3A-1 - Lewis &amp; Clark League</b>	<b>(9)</b>	<b>2A-1 - Northwest League</b>	<b>(9)</b>	<b>1A-1 - The Valley 10 League</b>	<b>(9)</b>	<b>1A-5 - Mountain Valley League</b>	<b>(9)</b>
Catlin Gabel Eagles	289	Delphian School Dragons	168	City Christian Lions	94	Butte Falls Loggers	64
Clatskanie Tigers	285	Faith Bible Falcons	142	Columbia Christian Knights	81	Gilchrist Grizzlies	94
Corbett Cardinals	240	Gaston Greyhounds	155	Damascus Christian Eagles	97	Hosanna Christian Lions	64
De La Salle North Catholic Knights	252	Knappa Loggers	179	Life Christian Lions	59	North Lake Cowboys	87
Oregon Episcopal Aardvarks	304	Neah-Kah-Nie Pirates	219	North Clackamas Christian Saints	59	Paisley Broncos	33
Portland Adventist Cougars	237	Nestucca Bobcats	211	Open Door Christian Huskies	69	Prospect Cougars	71
Rainier Columbians	375	Portland Christian Royals	216	Portland Lutheran Bluejays	78	Rogue Valley Adventist Red Tail Hawks	53
Valley Catholic Valiants	362	Riverdale Mavericks	152	Portland Waldorf School	95	Triad Timber Wolves	82
Warrenton Warriors	248	Vernonia Loggers	222	Southwest Christian Wildcats	82	Trinity Lutheran Saints	15
<b>3A-2 - West Valley League</b>	<b>(8)</b>	<b>2A-2 - Mountain View Conference</b>	<b>(11)</b>	<b>1A-2 - Casco League</b>	<b>(11)</b>	<b>1A-6 - Big Sky League</b>	<b>(13)</b>
Amity Warriors	253	Canyonville Christian Pilots	128	C.S. Lewis Watchmen	79	Arlington Honkers	42
Colton Vikings	229	Crow Cougars	117	Country Christian Cougars	80	Central Christian Tigers	46
Dayton Pirates	327	Monroe Wolves	123	Falls City Mountaineers	68	Condon Blue Devils	39
Gervais Cougars	312	Glendale Pirates	132	Jewell Bluejays	52	Crook County Christian Warriors	30
*Horizon Christian Hawks (TUAL)	111	Milo Adventist Mustangs	115	Mid-Valley Christian Navigators	13	Dufur Rangers	104
Sheridan Spartans	263	Monroe Dragons	149	Oregon School f/t Deaf Panthers	54	Echo Cougars	85
Westside Christian Eagles	267	North Douglas Warriors	125	Perrydale Pirates	104	Griswold Grizzlies	54
Willamina Bulldogs	286	Oakland Oakers	188	St. Paul Buckaroos	82	Horizon Christian Hawks (HR)	60
<b>3A-3 - PacWest Conference</b>	<b>(10)</b>	Oakridge Warriors	184	Veritas School	65	Ione Cardinals	67
Blanchet Catholic Cavaliers	251	Riddle Irish	128	Willamette Christian	new	Nixyaawii Eagles	51
Chemawa Braves	311	Yoncalla Eagles	115	Willamette Valley Christian Warriors	44	Sherman Huskies	101
Creswell Bulldogs	350	<b>2A-3 - Tri-River Conference</b>	<b>(8)</b>	<b>1A-3 - Mountain West League</b>	<b>(8)</b>	South Wasco County Redsidings	82
Harrisburg Eagles	277	Central Linn Cobras	196	Alsea Wolverines	42	Wheeler Falcons	28
Jefferson Lions	294	Culver Bulldogs	215	Eddyville Charter Eagles	76	<b>1A-7 - Old Oregon League</b>	<b>(6)</b>
Pleasant Hill Billies	322	East Linn Christian Eagles	117	Lowell Devils	78	Cove Leopards	82
Salem Academy Crusaders	239	Kennedy Trojans	225	Mapleton Sailors	46	Imbler Panthers	88
Santiam Christian Eagles	300	Regis Rams	158	Mc Kenzie Eagles	79	Joseph Eagles	80
Toledo Boomers	253	Santiam Wolverines	203	Mohawk Indians	80	Pine Eagle Spartans	60
Waldport Irish	246	Scio Loggers	223	Siletz Valley Warriors	67	Powder Valley Badgers	65
<b>3A-4 - Eastern Oregon League</b>	<b>(6)</b>	Western Mennonite Pioneers	174	Triangle Lake Lakers	52	Wallowa Cougars	79
Burns Hilanders	290	<b>2A-4 - Blue Mountain Conference</b>	<b>(8)</b>	<b>1A-4 - Skyline League</b>	<b>(8)</b>	<b>1A-8 - High Desert League</b>	<b>(14)</b>
Grant Union Prospectors	247	Elgin Huskies	144	Camas Valley Hornets	43	Adrian Antelopes	96
Nyssa Bulldogs	304	Enterprise Outlaws	139	Elkton Elks	47	Burnt River Bulls	26
Riverside Pirates	243	Heppner Mustangs	162	Lifegate Christian Lions	30	Crane Mustangs	84
Vale Vikings	283	Irrigon Knights	197	New Hope Christian Warriors	70	Dayville Tigers	24
Umatilla Vikings	368	Pilot Rock Rockets	132	Oak Hill School Falcons	44	Harper Hornets	33
<b>3A-2A - Sunset Hybrid</b>	<b>(6)</b>	Stanfield Tigers	148	**Pacific Pirates	118	Huntington Locomotives	42
Bandon Tigers (3A)	280	Union Bobcats	143	Powers Cruisers	44	Jordan Valley Mustangs	28
Coquille Red Devils (3A)	260	Weston-McEwen Tiger Scots	176	Umpqua Valley Christian Monarchs	85	Long Creek Mountaineers	24
Myrtle Point Bobcats (3A)	243	<b>3A-2A - Southern Hybrid</b>	<b>(8)</b>			Mitchell Loggers	35
Glide Wildcats (3A)	235	Cascade Christian Challengers (3A)	345			Monument Tigers	23
Reedsport Braves (2A)	221	Illinois Valley Cougars (3A)	391			Mt. Bachelor Academy Bears	76
Gold Beach Panthers (2A)	215	Lakeview Honkers (3A)	244			Prairie City Panthers	47
		Rogue River Chieftains (3A)	349			Spray Eagles	28
		St Mary's Crusaders (3A)	285			Ukiah Cougars	36
		Bonanza Antlers (2A)	153				
		Chiloquin Panthers (2A)	128				
		Lost River Raiders (2A)	175				

\* = school choosing to play above assigned classification

\*\*moved due to approval of Petition to Play Down



**PORTLAND PUBLIC SCHOOLS**

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**OFFICE OF THE SUPERINTENDENT**

**Carole Smith**  
Superintendent

**MEMORANDUM**

**Date: December 4, 2009**

**To: Subcommittee on Charter Schools**

**From: Carole Smith** 

**Re: Charter School Proposal-Recommendation  
High School for the Recording Arts Portland Charter School (HSRAP)**

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The success of Portland Public Schools' charter school program begins with a rigorous application and review process designed to recognize well-prepared applicants and aid them in understanding and planning for the many challenges of running a thriving charter school. Our most successful applicants have done a great deal of work on the front end of the process, showing strength in their proposed curriculum plan and educational program, financial and business plan, supports for learning, mission and vision, infrastructure, and accountability plan. The district has experienced the painful process of charter schools that have failed due to weakness in one or more of these areas, and it is both our goal and our responsibility to ensure that any approved charter school meets both statutory and district standards – to do what is best for kids.

I have considered the staff review of the application and the additional information gathered from the public hearing, additional meetings, and from the Applicant's written responses to questions. The application demonstrates a sincere intent to provide a quality educational program and the capacity to successfully start and operate the proposed charter school. For the reasons given below, I recommend that the Board approve the Applicant's charter school proposal and, if approved, I recommend that the Board direct staff to negotiate a contract with the Applicant.

- 1. The demonstrated, sustainable support for the public charter school by teachers, parents, students and other community members, including comments received at the public hearing (ORS 338.055(2)(a), PPS Policy 6.70.010). Criteria are met.**

Applicant proposes to open High School for the Recording Arts Charter School in 2010, to serve 160 students in its first year in grades 9-12, and growing to 250 students.

The Applicant contracted with Pacific Research and Evaluation to develop its demand survey, which shows interest across grade levels and from diverse populations. According to the data, it does not appear that any one school will be adversely impacted.

A majority of reviewers found that the application did meet criteria for this section; however reviewers noted that the parent and student survey questions were vague and did not get into the specifics of the curriculum or mission of the proposed school. Furthermore, the surveys did not contain all of the required elements as outlined in the application.

**2. The demonstrated financial stability of the public charter school or the detailed plan for financial operations of a new school (ORS 338.055(2)(b), PPS Policy 6.70.010). Criteria are met; however, additional information should be required.**

Applicant applied for qualification as a tax exempt organization under section 501(c)(3) of the Internal Revenue Code. Applicant has received an incentive planning grant through the Oregon Department of Education (ODE). If the Board approves this proposal as written, Applicant will receive implementation grants of \$225,000 for the first year of operation and \$225,000 for the second year. The implementation grants would supplement state school funds distributed to HSRAP through PPS.

Applicant provided a three-part budget to illustrate good, likely, and worst-case scenarios with both fluctuating enrollment and fluctuating State School Funds. The staff review notes that there appear to be adequate financial systems in place that follow generally accepted accounting principles.

Although the staff review acknowledges those conditions, and the majority of staff reviewers found this section to meet criteria, it also notes concerns.

The salary allocation worksheets do not agree with the overall operational budget detail. Several of the figures in the budget (contingency, PERS rate, insurance rate, population growth changes) do not agree. Additionally, the average salary of \$28,000 appears to be too low to attract quality teachers. Other charter high schools' salaries for teachers range from \$29,000 to \$45,000 on average.

Should the Board vote to approve this application, I recommend that the Applicant be required to provide a new budget with these calculations corrected, and which includes implementation grant funds.

**3. The capability of the applicant, in terms of support and planning, to provide comprehensive instructional programs to students pursuant to an approved proposal (ORS 338.055(2)(c), PPS Policy 6.70.010). Criteria are met; however, more information should be required.**

The Applicant provides a very clear curricular focus aimed at relevancy and project-based learning. Specific elements of this curriculum include integrated arts, a career pathways program, credit by proficiency, and an advisory model. At the staff's request, the Applicant has submitted a revised curriculum alignment which incorporates the courses they intend to offer and the 12 Validations which will be used as an additional method of assessment.

However, as noted in the staff review, it is not clear how HSRAP will use credit for proficiency to help students acquire knowledge and skills. While it is clear that the Applicant has done a great deal of study on best practices in project-based learning and credit for proficiency, HSRAP has yet to provide a specific, detailed plan for assessment of these models, including how achievement goals will be defined, assessed, and met.

Should the Board vote to approve this application, I recommend that the Applicant be required to provide a course outline which includes a clear, detailed rubric for assessing credit by proficiency.

- 4. The capability of the applicant, in terms of support and planning, to specifically provide, pursuant to an approved proposal, comprehensive instructional programs to students identified by the applicant as academically low achieving (ORS 338.055(2)(d), PPS Policy 6.70.010). The criteria are met.**

The Applicant asserts that it has included “two dedicated remedial teachers in the budget for this purpose”, and it will dedicate professional development sessions to acclimatizing the entire staff to the “many different situations (e.g. physiological, social/emotional, academic, and cultural) that may lead a child to need remediation.

Applicant also concludes that, based on an OAKS 8<sup>th</sup> grade pass rate of 73.1% in Reading, the school could initially expect a minimum of 26.9% of students to be low performing in this area.

- 5. The extent to which the proposal addresses the information required in ORS 338.045 (ORS 338.055(2)(e), PPS Policy 6.70.010). The criteria are met.**

On August 25, 2009, the District’s Charter Schools Program Manager notified Applicant that the application had been reviewed for completeness consistent with Oregon Revised Statutes Chapter 338, Public Charter Schools, and Oregon Administrative Rule 581-020-0301, Public Charter School Proposal Review and Approval Process. She determined that the application is complete in that it responds to each section and subsection of the application.

That was an initial review, separate from the staff review that followed, and was not a determination of the merits of the application.

- 6. Whether the value of the public charter school is outweighed by any directly identifiable, significant and adverse impact on the quality of the public education of students residing in the school district in which the public charter school will be located (ORS 338.055(2)(f), PPS Policy 6.70.010). More information is required to make this determination.**

Applicant anticipates locating the proposed charter school in the Jefferson building, the Madison cluster, or the Roosevelt cluster, but has not indicated a priority of sites or areas. The additional written response submitted by the Applicant shows the number of respondents from the following areas:



Far North/St. Johns: 10  
North Portland: 12  
NE/Inner NE: 9  
E Portland/Parkrose/Gresham: 34  
SE/Clackamas/Gladstone: 6  
SW/Downtown/Beaverton/Lake Oswego: 15

It is difficult to determine whether there is a significant and adverse impact on the quality of education of students residing in the district that would be caused by the opening of this charter school, but we have begun to see significant concentrations of charter schools in specific communities. Should the Board vote to approve this application and given current concentrations of charters in specific parts of our District, I recommend that District staff and the applicant develop a contract that sites the proposed charter in a location that will minimize adverse impact on current public education in the district.

I am also concerned that the opening of this school prior to the District High School System Design implementation timeline could be detrimental to both the program development and the overall intentional cohesiveness of the system. By not developing as an intentional part of the new high school system, the proposed charter may not be an appropriate complement to other programs in the new system and we may lose opportunities to maximize the incorporation of this program in the overall system design. Should the Board vote to approve this application, I recommend that the contract be designed for the Applicant to begin school operations in September 2011.

- 7. Whether there are arrangements for any necessary special education and related services for children with disabilities pursuant to ORS 338.165 (ORS 338.055(2)(g), PPS Policy 6.70.010). If the Board approves the application, the charter contract will clarify the criteria.**

Applicant commits to cooperating with the district to provide special education and related services for children with disabilities. If the board approves a charter agreement, the charter contract clarifies this requirement.

- 8. Whether there are alternative arrangements for students and for teachers and other school employees who choose not to attend or who choose not to be employed by the public charter school (ORS 338.055(2)(h), PPS Policy 6.70.010). The criteria do not apply.**

This section does not apply because Applicant does not propose to establish the proposed public charter school from an existing public school or portion of the existing public school.

- 9. The school district board may require any additional information the board considers relevant to the formation or operation of a public charter school (ORS 338.045(3)). Applicant has responded to all requests to date.**

At the public hearing, an additional meeting, and in writing, Applicant responded to additional questions. A charter contract will provide further clarifications if the Board approves the proposal. The main concerns regarding this proposal are discussed above.

**Final Recommendation:** This application meets the requirements set forth in ORS 338.055(2) and ORS 338.045(3) as noted above. I recommend approval of this application, and strongly recommend that the applicant begin operations in September 2011 to more closely align with the District's High School System Design process.



# PORTLAND PUBLIC SCHOOLS

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Office of School Modernization

## MEMORANDUM

**To: Finance, Audit & Operations (FAO) Committee Members**  
**From: Jen Sohm, Project Manager Office of School Modernization**  
**Date: November 6, 2009**  
**Subject: Historical Assessment Questions**

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Following are questions from FAO committee members regarding the historical assessment, which was presented at the October 28, 2009 FAO meeting:

**1. Why were floor plans included for only 40 PPS schools?**

PPS does not have the resources to fund annotated floor plans for all the schools.

**Additional:** The RFP included that providing floor plan drawings detailing key historic building features was an option that the District *may* choose to add to the contract. However, Entrix provided 40 annotated school plans for 10 high schools and 30 schools with highest FCI and NRHP eligibility as part of their proposal and did so within the original RFP budget. Entrix has proposed to provide floor plans for the remaining schools for an additional \$10,000.

**2. Who controls the process of applying for National Register of Historic Places (NRHP) designation and what rights do property owners have?**

For public properties, anyone can nominate a property for the NRHP. Public property owners may support or object to the listing of a publicly owned property, but owner consent is not required for nominations of public properties to move forward.

The National Register program is a federal program administered at the state level by the State Historic Preservation Office (SHPO). The regulation of National Register listed properties in Oregon takes place at a local level (City of Portland).

**3. What are the benefits to having properties NRHP listed?**

*Recognition* – Listing a property in the National Register provides recognition of its historical significance.

*Grants* – Preserving Oregon grants could be awarded when funds are available.

*Building Code Leniency* – Under Section 3403.5 of the Uniform Building Code/Oregon Structural Specialty Code, National Register properties, and other certified historic buildings, are eligible to be considered for waivers of certain normal code requirements in the interest of preserving the integrity of the property.

4. **What are the restrictions in having properties NRHP listed? Provide clarity on any constraints that PPS would face in terms of NRHP listing and possible flexibility.**

Alterations to NRHP listed properties generally would require City of Portland Historic Design Review to ensure that historic values are considered and preserved when changes are made. Generally, normal repair and maintenance and interior alterations do not require Historic Design Review. The type of development and/or the value of improvements determine which of the two types of design review is required. Major design reviews require a public hearing with a decision by the Historic Landmarks Commission. Minor design reviews are processed by Bureau of Development Services staff.

Demolition Review – Requests for demolition of resources listed individually on the NRHP and contributing structures in NRHP historic districts (**currently MLC & Abernethy**) require this discretionary land use review. The City has the authority to deny the request or place conditions on approval. The Demolition Review process also gives the public an opportunity to comment on the proposed demolition and allows for pursuit of alternative to demolition or actions that mitigate for the loss. (see graphic below from Summary of Portland Historic Resources Zoning Regulations)

Demolition Delay Review - Applicable to locally designated resources (**currently Benson, Woodstock, & Duniway as well as Kenton, Woodlawn, Irvington, Jefferson**), this nondiscretionary administrative process requires a 120-day delay period to allow time for consideration of alternatives to demolition, such as restoration, relocation, or salvage. Photographic documentation of the resource and evidence that the applicant responded to any relocation or salvage offers is required. The City has no authority to deny demolition after the delay. (see graphic below from Summary of Portland Historic Resources Zoning Regulations)

	Demolition Review	Demolition Delay Review	No Review
Resource Type	Historic Landmark, National Register Contributing in Historic District		No Review
	Historic Landmark, Local Conservation Landmark Contributing in Conservation District Ranked in Historic Resource Inventory		
	Noncontributing in Historic District Noncontributing in Conservation District Unranked in Historic Resource Inventory		

5. **Is Benson High School’s city landmark ranking for the entire school or just the front buildings?**

The nomination does not likely include all school buildings on the campus.

**What does Benson’s Portland Landmark designation mean?**

Major exterior alterations to Benson would require Historic Design Review and any proposed demolition on Benson High School Campus would require Demolition Delay Review. Local Historic Designation Removal Review allows for removing a local designation when requested by the owner. The applicant must show that the benefits to the public and the property owner of retaining the historic designation no longer outweigh the benefits of removing the designation.

**6. Are there differing views on historical significance?**

Yes, there are varying views of historical significance throughout the historical preservation community as well as the general public.

**7. To what extent would PPS look at each property on a stand-alone basis?**

PPS should consider each property individually, particularly as potential modifications are proposed.

The historical assessment report is a living document in which the school sites were evaluated comparatively. Eligibility can change over time as a result of not only alterations of a building(s), but also alterations of another school built in the same period which was used in comparing and evaluating examples of architectural styles.

**8. Provide a list of steps that PPS would need to take to register a building.**

*Find attached the Oregon State Preservation Office's NR Process flow chart.*

SHPO advises that typically between 100 and 150 hours could be necessary in preparing a nomination for an individual property. However, with the completed PPS Intensive Level Survey (ILS) forms, the time in preparing a PPS nomination would be substantially less. Nominating and listing a property in the National Register is a public process that can take up to one year for a single property. Although there are no application fees associated with nominating a property, nomination preparers will need to provide archival-quality photographs and research materials at their own cost.

Nominations are accepted three times per year in March, July, and November. Nominations are first reviewed for completeness by SHPO staff. Preparers then have approximately 30 days to correct any noted deficiencies and return a revised nomination. Nominations that meet at least minimum standards are then provided to local historic landmarks commissions for review 60 days before the nomination is considered by the State Advisory Committee on Historic Preservation (SACHP).

The SACHP meets three times per year in February, June, and October. Property owners, nomination preparers, and local elected officials are notified of the pending nomination by mail 60 days before the SACHP hearing. Nominations approved by the SACHP are forwarded to the Keeper of the National Register within 90 days of the hearing date. Once received, the Keeper notifies the SHPO within 45 days if the nomination was approved or denied.

In order to list multiple properties efficiently, a Multiple Property Document Form (MPD) could be utilized to nominate individual or multiple PPS properties as they share similar history. Once the MPD contains the information from PPS school survey forms, the process for nomination would be streamlined. Entrix's preliminary cost estimate for a PPS MPD would be approximately \$3,000 considering that 80% of the work has been done as a part of the historical assessment. Each individual nomination would be approximately \$2,500 including the editing process with SHPO for the final nomination document. For the 50 eligible sites, this could total approximately \$128,000 for NR nominations.

**9. Should PPS be proactive in initiating listings for the NRHP?**

PPS should be proactive regarding historic preservation goals which will be part of the District's Long Range Facilities Plan. Limited resources would be best utilized in developing PPS design guidelines for renovating historic structures rather than currently incurring the cost of PPS NRHP nominations. The design guidelines would be formed in collaboration with Architectural Heritage Center and Portland Historic Landmarks Commission. To the extent any PPS properties are considered for renovation in advance of the adoption of design guidelines, each property should be considered on a case by case basis.



# PORTLAND PUBLIC SCHOOLS

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## STAFF REPORT

### SUPERINTENDENT RECOMMENDATION TO THE BOARD

**DATE:** October 20, 2009

**TO:** Carole Smith, Superintendent

**FROM:** Constance J. Sylvester, Chief Operating Officer  
Jen Sohm, Project Manager, Office of School Modernization

**SUBJECT:** Portland Public Schools Historic Building Assessment

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#### I. EXECUTIVE SUMMARY

In summer 2009, Portland Public Schools (PPS) took the unprecedented step of initiating a comprehensive district-wide historical assessment of neighborhood school buildings. Entrix, a team of architectural historians, conducted the historic building assessment of all PPS buildings constructed prior to 1979. This research included site visits and a comparative assessment of the school buildings to identify their character-defining features and evaluate their eligibility for the National Register of Historic Places (NRHP). This work is intended to assist PPS with making informed, responsible decisions in the planning and implementation of facility improvements.

The assessment reinforces the fact that many Portland Public School buildings are historically significant and thus vital to maintaining the fabric and character of Portland's neighborhoods. Their distinctive character helps to define our communities, make them more interesting, and instill a sense of civic pride of place. Furthermore, historic preservation is also essential to thoughtful, sustainable development; acknowledging the embodied energy in these physical structures. Among the energy-saving, environmentally sensitive strategies that can be employed, preservation is the most sustainable. Many historic neighborhood schools are worthy of this ultimate form of recycling.

Attached to this staff report is the Historical Building Assessment report, appendices, and one representative Intensive Level Survey (ILS) form (Benson). The entire document includes a 59 page report, appendices and 98 ILS forms. The approximately 900 page Historic Building Assessment document will be available online by Tuesday, October 27<sup>th</sup> on the PPS website at:  
[www.pps.k12.or.us/departments/schoolmodernization/1032.htm](http://www.pps.k12.or.us/departments/schoolmodernization/1032.htm)

## II. **BACKGROUND**

Several different city and national historic designations for PPS schools were listed in the 1984 City of Portland Historic Resources Inventory (HRI). Abernethy and Metropolitan Learning Center are currently listed in the National Register as contributing resources to NRHP Historic Districts. Benson, Duniway, and Woodstock are listed as Portland Landmarks. Kenton, Woodlawn, Irvington, and Jefferson are considered contributing buildings to City of Portland Conservation Districts. A number of other Portland Public Schools received HRI II and III rankings. These designations provide for a deliberative process in order to avoid the permanent loss of a designated historic resource. With the City's HRI being outdated, the 2009 PPS historical assessment provides a comprehensive, in-depth analysis based on current conditions. The City of Portland could potentially utilize the PPS Historical Assessment as a resource for future HRI updates.

## III. **NEXT STEP and OTHER RESOURCES**

As part of the District's Long Range Facilities Plan process, goals for historic preservation and re-use of historic structures shall be developed for Board consideration.

The assessment only identifies NRHP eligibility of a PPS building. Benefits which can be realized as a result of a listing in the NRHP include qualification for Federal grants for historic preservation, when funds are available.

Noted historic preservation economist and author of "The Economics of Historic Preservation", Donovan Rypkema, recently spoke in Portland. He makes several points worthy of consideration:

- The energy consumed in the construction of a new building is 15 to 30 times it's annual energy use.
- New construction materials (plastic, steel, vinyl, aluminum) are vastly more consumptive of energy than historic materials (brick, plaster, concrete, timber)
- Construction debris constitutes a third of all waste generated in America.
- Historic preservation is labor intensive. Typically, half of new construction expenditures go for labor and half for materials. In a typical historic rehabilitation project, between 60 and 70 percent of the total cost goes toward labor. This has a very practical effect on the local economy. Materials for new construction, on the other hand, often have to be purchased elsewhere, thus making a more limited impact on the local economy.

The National Trust for Historic Preservation 'advocates for the continued use of older and historic neighborhood schools as an anchor for healthy communities.' In the preface to 'Why Johnny Can't Walk to School: Historic Neighborhood Schools in the Age of Sprawl,' Richard Moe states: "It would be absurd to argue that every historic neighborhood school can or even should be saved. But it is equally absurd to argue that a school's age automatically means it cannot be preserved and adapted to meet modern educational program needs." In addition to reaffirming historic neighborhood school's contributions to their communities, The National Trust for Historic Preservation provides policy direction.

**IV. COMMUNITY OR JURISDICTION INVOLVEMENT**

Peter Meijer Architect

Peer review of the document occurred September 2009.

Finance, Audit, and Operations Committee Presentation anticipated October 28, 2009

School Board Presentation anticipated November 2009

Architectural Heritage Center Presentation anticipated December 2009

For Informational Purposes: The Architectural Heritage Center (AHC) is a non-profit resource center for historic preservation, located in Portland, Oregon. Owned and operated by the Bosco-Milligan Foundation, The AHC hosts dozens of programs, workshops, and exhibits each year, helping people appreciate, restore, and maintain vintage homes, buildings, and neighborhoods.

Portland Landmarks Commission Presentation anticipated January 2010

For Informational Purposes: The Historic Landmarks Commission provides leadership and expertise on maintaining and enhancing Portland's historic and architectural heritage. The Commission identifies and protects buildings and other properties that have historic or cultural significance or special architectural merit.

Oregon State Advisory Commission on Historic Preservation anticipated early 2010

For Informational Purposes: The Oregon State Historic Preservation Office (SHPO) was established to manage and administer programs for the protection of the state's historic and cultural resources. SHPO staffs the State Advisory Commission on Historic Preservation, which operates in an advisory role to the Governor and reviews National Register nominations.

State Historic Preservation Office Database anticipated early 2010

PPS ILS forms to be posted on SHPO database.

**V. BOARD COMMITTEE REVIEW**

The historical assessment is scheduled to be presented to the Finance, Audit & Operations Committee on October 28, 2009.

**VI. STAFF RECOMMENDATION**

We request the Board acknowledge receipt of Portland Public Schools Historic Building Assessment and direct staff to proceed to the Portland Landmarks Commission for review.

**I have reviewed this staff report and concur with the recommendation to the Board.**



**10/20/09**

---

**Carole Smith  
Superintendent  
Portland Public Schools**

---

**Date**





OREGON  
SCHOOL  
BOARDS  
ASSOCIATION

# Voter's Pamphlet

October 2009

Dear Board Members,

This Voter's Pamphlet describes the four resolutions and slate of officers that are being referred to you for a vote by the OSBA board.

On October 14, OSBA will e-mail you a link to the official ballot. This will give you time to consider your vote before voting opens on November 16, the day after the OSBA Annual Convention. Please schedule time to discuss the ballot at a board meeting and decide how to vote as a board. Remember, this is a board vote, not an individual vote. OSBA will e-mail your board secretary a link to its online voting center where your secretary can cast your board vote. Voting closes on December 15.

If you have questions about voting procedures, please contact Melanie Bevens, OSBA director of board operations, at 800-578-6722, 503-588-2800 or [mbevans@osba.org](mailto:mbevans@osba.org).

Sincerely,

Beth Gerot  
OSBA President-elect  
Eugene School Board

## Contents:

**Election Timeline**

**Governance Regions Map**

**2010 Slate of Officers**

## Resolutions

- 1. Voting by Education Service Districts and Community Colleges**
- 2. Establish a Finance Committee in the OSBA Constitution**
- 3. Election of OSBA Officers**
- 4. New OSBA Board of Directors Positions**

## Sample Ballot

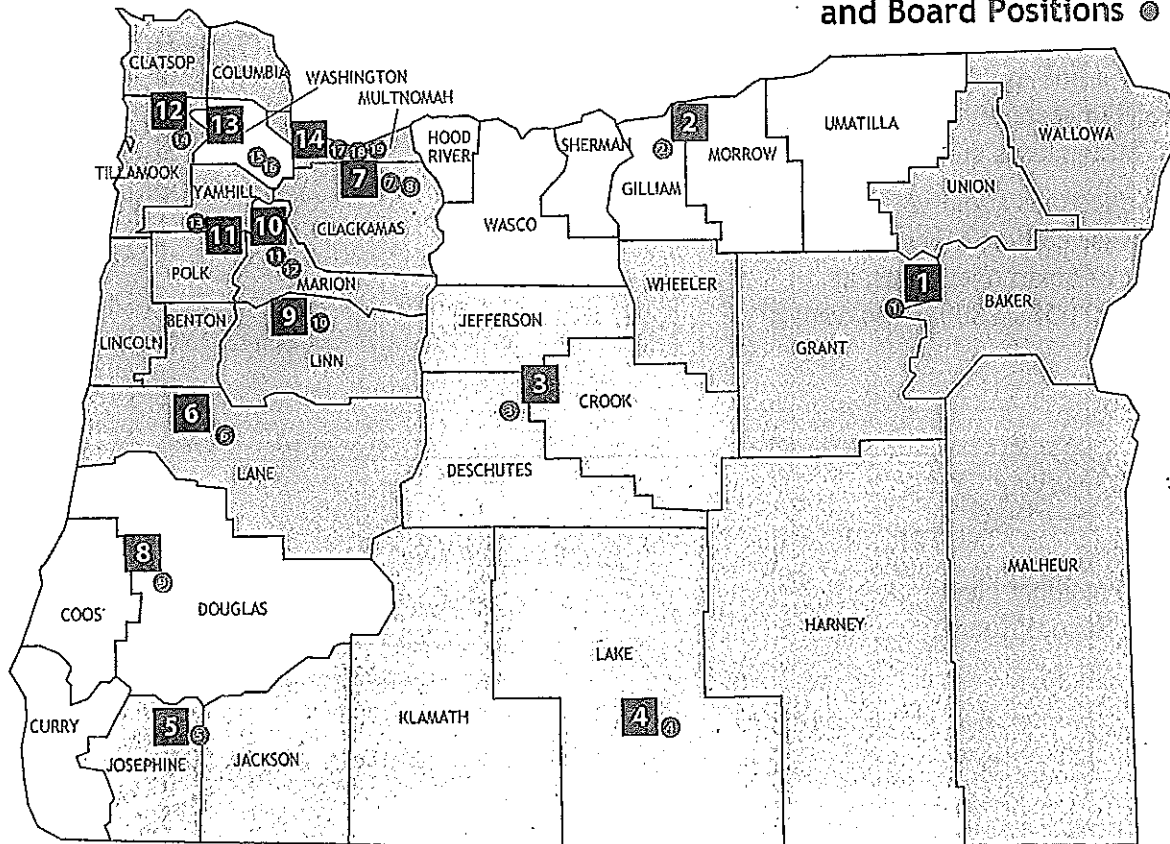
**Voting opens Nov. 16, 2009, and  
closes Dec. 15, 2009**

# Election timeline

No later than September 14, 2009	All resolutions to be submitted to the membership for a vote must be received at the OSBA office.
October 9, 2009	The OSBA board of directors meets to consider officer nominations and develop a slate of officers.
October 14, 2009 (30 days prior to the election)	OSBA mails the <i>Voter's Pamphlet</i> to members with sample ballot, resolutions and slate of officers. OSBA e-mails the official ballot link to members and the online voting center link to board secretaries.
November 14, 2009	The OSBA annual membership meeting at convention provides an opportunity for members to ask questions about resolutions and meet candidates.
November 16, 2009	Voting opens for resolutions and officers. Candidates receiving a majority of the votes cast for an officer position on the OSBA board shall be elected.
December 15, 2009	Voting closes.
January 1, 2010	Newly-elected OSBA officers officially take office.

18

## OSBA Governance Regions and Board Positions



19 board positions serving 14 governance regions

# 2010 Slate of Officers

The following candidates for Oregon School Boards Association officers are recommended by the OSBA board of directors.

## **Bobbie Regan, President-elect**



As OSBA President-Elect, I will focus on four primary themes:

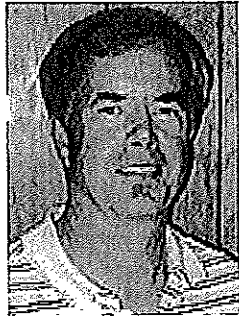
OSBA must ensure its own financial stability while providing innovative and cost-effective services to school districts, including substantive professional development opportunities for board members.

OSBA must become a leader among leaders in advocating for Oregon students and schools. An intentional investment in our kids is an investment in Oregon's economy. Deeper partnerships with community colleges and higher education will ensure that students are ready to continue their education in Oregon.

OSBA should provide a forum for sharing strategies that work. Specifically, OSBA should focus on supporting districts to raise student achievement and close the achievement gap for disadvantaged students. OSBA should ensure that minorities are proportionally represented on local school boards.

OSBA must expand its exemplary legislative focus to include ballot initiatives.

## **Randy Tweten, Vice President:**



I would be honored to serve as OSBA Vice President. I strongly believe in public education and OSBA's key role in promoting high-quality, visionary, informed and fully engaged school boards across Oregon. Six years on the La Grande School Board has proven that a group of informed and energized individuals can make great strides in advancing student achievement, even given funding uncertainties.

OSBA is fine tuning its vision for the future. Shared leadership will successfully move the organization to cutting edge information/techniques; provide forward-looking school board training; grow strong relationships with the Governor, Legislature and ODE; promote messages through the media; and collaborate with regional and national partners. I add an "eastside"

perspective to the OSBA Board.

## **Kris Howatt, Secretary-Treasurer**



Gresham-Barlow School Board	2000-present (currently as Chair)
OSBA Board	2005-present
Leadership Oregon graduate	2007
Federal Relations Network team	2007, 2008

I believe the following three areas are crucial to enabling success for local boards:

- Continuing to better equip and involve more of our members in advocacy (in our local community and with the state/national legislature) ensuring OSBA will become a positive and proactive leader in education.
- Sharing information about best practices; there is not one solution that will fit every situation, but the discussions point out the similarities we share across the state.
- Looking closely at assumptions regarding equity, and the affect that has on a board's support for high expectations for all students

In order to support these activities, the OSBA must continually evaluate the services they provide to all members, while sustaining long-term financial stability. As your Secretary/Treasurer I would work with the Leadership Team to make these goals a reality.

# RESOLUTION 1

## Voting by Education Service Districts and Community Colleges

WHEREAS, the Oregon School Boards Association membership changed the manner in which OSBA board members and Legislative Policy Committee members are elected; and

WHEREAS, these changes were implemented beginning in early 2008, giving the membership the opportunity to see if the goals of the new system are being achieved; and

WHEREAS, the OSBA Governance Committee and OSBA Board of Directors analyzed the functioning of the new governance system; and

WHEREAS, the OSBA Board of Directors recommends that the Association's constitution be amended to specify that member education service districts and community colleges shall declare in which OSBA region they will vote in OSBA elections, and shall vote in that one region.

NOW, THEREFORE, BE IT RESOLVED that Article 9, Section 3 of the OSBA Constitution be amended as follows:

For the purposes of the regional organization of the association, education service districts and community colleges are assigned to counties and regions on the basis of the location of their main administrative office. If a member district, Education Service District or Community College's boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region.

BE IT FURTHER RESOLVED that Article 10, Section 5(d) of the OSBA constitution be amended as follows:

Each member board in the appropriate region shall have one vote in the regional elections for members of the board of directors. If a member district, Education Service District or Community College's boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the board of directors shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

BE IT FURTHER RESOLVED that Article 10, Section 6(d) of the OSBA Constitution be amended as follows:

Each member board in the appropriate region shall have one vote in the regional elections for members of the LPC. If a member district, Education Service District or Community College's boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the LPC shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

*Submitted by: OSBA Board of Directors*

**A YES vote will:** Amend the OSBA constitution to establish that when a member district, education service district or community college boundary spans more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region.

## RESOLUTION 2

### Establish a Finance Committee in the OSBA Constitution

WHEREAS the Oregon School Boards Association (OSBA) must review and recommend investment policies for the OSBA, the OSBA Property and Casualty Trust (PACT), and the OSBA Property and Casualty Coverage for Education Trust (PACE);

WHEREAS the Oregon School Boards Association (OSBA) must monitor and invest assets from the OSBA, the OSBA Property and Casualty Trust (PACT), and the OSBA Property and Casualty Coverage for Education Trust (PACE);

WHEREAS the Oregon School Boards Association (OSBA) must review audit results and auditor recommendations for the OSBA, the OSBA Property and Casualty Trust (PACT), and the OSBA Property and Casualty Coverage for Education Trust (PACE);

WHEREAS the Oregon School Boards Association (OSBA) must monitor the general finances and financial practices of the OSBA, the OSBA Property and Casualty Trust (PACT), and the OSBA Property and Casualty Coverage for Education Trust (PACE);

NOW, THEREFORE, BE IT RESOLVED that Article 7 of the OSBA Constitution be amended as follows:

Section 4: Finance Committee: The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts with boards that meet all criteria to be OSBA voting members. The members shall include, but are not limited to, the OSBA secretary/treasurer and vice president, one OSBA board member from the PACE board, one district business official and one at-large board member.

The finance committee shall operate within the guidelines of the association's investment policy and the Finance Committee Operating Manual.

*Submitted by: OSBA Board of Directors*

**A YES vote will:** Establish a finance committee in the OSBA constitution to monitor, review and recommend investments, investment policy and the financial practices of the association.

## RESOLUTION 3

### Election of OSBA Officers

WHEREAS, the Oregon School Boards Association membership changed the manner in which OSBA board members are elected; and

WHEREAS, these changes were implemented beginning in early 2008, giving the membership the opportunity to see if the goals of the new system are being achieved; and

WHEREAS, the OSBA Governance Committee and OSBA Board of Directors have assessed the process by which the Association's officers are elected and have determined that some changes are needed; and

WHEREAS, the OSBA Board of Directors recommends that the Association's constitution be amended to allow the Board to select its officers and discontinue the practice of referring a slate of officers to the membership for ratification.

NOW, THEREFORE, BE IT RESOLVED that Article 8, Section 3 of the OSBA Constitution be amended as follows:

Section 3: The functions of the membership meeting shall be to:

- ~~(a)~~ — Elect officers of the association;
- ~~(a)~~(b) Approve legislative policies and priorities;
- ~~(b)~~(c) Approve any resolutions of the association;
- ~~(c)~~(d) Amend the constitution; and
- ~~(d)~~(e) Provide a forum for member discussion of the above issues at the annual membership meeting.

BE IT FURTHER RESOLVED that Article 10, Section 7 of the OSBA Constitution be amended as follows:

~~Nomination and e~~Election of officers of the OSBA.

- (a) ~~Nomination~~ Election of officers shall be made by the currently seated board of directors from their own membership at least 10 days prior to the November membership meeting. The nominations for the slate of officers may include more than one candidate for any officer position except for the president and past president.
- (b) The person receiving a majority of the votes cast for an officer position shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
- ~~(c)~~ — For election of officers each member board shall have one vote except as follows:
  - ~~K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.~~
  - ~~K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.~~
  - ~~K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.~~
  - ~~K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.~~
- ~~(d)~~ — Votes by member boards must be by official action (e.g., resolution or motion) of the local board with ballots returned to the OSBA offices by December 15.

*Submitted by: OSBA Board of Directors*

**A YES vote will:** Amend the OSBA constitution to allow the OSBA board to select its officers and discontinue the practice of referring a slate of officers to the membership for ratification.

## RESOLUTION 4

### New OSBA Board of Directors Positions

WHEREAS, the Oregon School Boards Association membership changed the manner in which OSBA board members and Legislative Policy Committee members are elected; and

WHEREAS, these changes were implemented beginning in early 2008, giving the membership the opportunity to see if the goals of the new system are being achieved; and

WHEREAS, the OSBA Governance Committee and OSBA Board of Directors analyzed the functioning of the new governance system; and

WHEREAS, the OSBA Board of Directors recommends that the Association's constitution be amended to add two OSBA Board of Director positions to represent the regions of the immediate past president and President during their terms in those offices.

NOW, THEREFORE, BE IT RESOLVED that Article 6, Section 1 of the OSBA Constitution be amended as follows:

Board of directors. The board of directors shall consist of ~~19~~ up to 21 directors, including two members to represent the regions of the president and immediate past president when those officers come from regions that have only one representative; the president, the president-elect, the vice president, the secretary-treasurer, and the immediate past president. The board of directors shall also include non-voting ex-officio members pursuant to Article 11.

BE IT FURTHER RESOLVED that, should OSBA member districts approve the above constitutional amendment, and the currently-seated President-Elect becomes President, a new regional representative will be elected to the board. If no candidate files for election to this regional seat, the Board may appoint to fill the vacancy.

*Submitted by: OSBA Board of Directors*

**A YES vote will:** Amend the OSBA constitution to add two OSBA board of director positions to represent the regions of the immediate past president and president, respectively, during their terms in those offices when those officers come from regions that have only one representative.



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## SAMPLE BALLOT 2009

### Oregon School Boards Association

#### Resolution 1: Voting by Education Service Districts and Community Colleges

Shall the OSBA Constitution be amended to establish that when a member district, education service district or community college boundary spans more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region?

*Submitted by the OSBA Board of Directors*

YES  NO

#### Resolution 2: Establish a Finance Committee in the OSBA Constitution

Shall the OSBA Constitution be amended to establish a Finance Committee in the OSBA constitution?

*Submitted by the OSBA Board of Directors*

YES  NO

#### Resolution 3: Election of OSBA Officers

Shall the OSBA Constitution be amended to allow the OSBA Board to select its officers and discontinue the practice of referring a slate of officers to the membership for ratification?

*Submitted by the OSBA Board of Directors*

YES  NO

#### Resolution 4: New OSBA Board of Directors Positions

Shall the OSBA Constitution be amended to add two OSBA Board of Director positions to represent the regions of the immediate past president and president, respectively, during their terms in those offices when those officers come from regions that have only one representative?

*Submitted by the OSBA Board of Directors*

#### 2010 OSBA Slate of Officers

Candidates listed were recommended by the OSBA Board.

##### OSBA President-Elect – one year term

*Bobbie Regan, Portland 1J*

##### OSBA Vice President – one year term

*Randy Tweten, La Grande 1*

##### OSBA Secretary-Treasurer – one year term

*Kris Howatt, Gresham-Barlow 10*

**Each member board may vote between Nov. 16 and Dec. 15, 2009.**



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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December 14, 2009

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Personnel

The Superintendent RECOMMENDS adoption of the following item:

Number 4185

**RESOLUTION No. 4185**

Contract Extension for Teacher

**RESOLUTION**

Based on the recommendation of the Superintendent of Portland Public Schools, the employment contracts for the following contract teachers are hereby extended through June 30, 2011.

Employee No. 005363

*H. Harris*

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4186 and 4187

**RESOLUTION No. 4186**

Expenditure Contracts that Exceed \$25,000 Limit for Delegation of Authority

**RECITAL**

Board Policy 8.90.101-P, "Contracts," requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$25,000 or more annually per contractor. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Contract Amount, Payment Total*</b>	<b>Responsible Administrator</b>
Open Meadow Alternative Schools	07/01/09 through 04/30/10	Personal / Professional Services PS 57211	District-wide: Ratification of contract for planning and facilitation of cultural competency training and professional learning community development with arts, communication and technology school staff.	Fund 205 Dept. 3330 Grant G0658 Grant G0977	\$8,500 \$952,450	D. Baker
Follett Library Resources	11/25/09	Purchase Order PO 89283	Harriet Tubman: Purchase of books for Harriet Tubman Leadership Academy for Young Women's Library purchased on Striving Readers Grant Funds.	Fund 205 Dept. 5407 Grant G0718	\$40,000 \$61,284	J. Carbone
Impact Northwest	10/13/09 through 06/15/10	Personal / Professional Services PS 57209	District-wide: Ratification of contract for tutoring for academic priority students and other low performing students as identified by the principal.	Fund 101 Dept. 3621  Fund 205 Dept. 3621 Grant G1000	\$6,030 \$93,715	D. Hamilton
Mountain States Networking	11/12/09	Purchase Order PO 88858	District-wide: Purchase of 38 48-port switches and equipment for VOIP project.	Fund 101 Dept. 5581	\$164,248 \$1,703,869	N. Jwayad
Organization for Educational Technology & Curriculum	12/02/09	Purchase Order PO 89386	District-wide: Purchase of licensing for Active Directory and Exchange.	Fund 407 Dept. 5581 Project A1017	\$67,650 \$90,137	N. Jwayad
Mountain States Networking	12/04/09	Purchase Order PO 89450	District-wide: Purchase of annual Smartnet Renewal.	Fund 101 Dept. 5581	\$155,712 \$1,703,869	N. Jwayad

Open Meadow Alternative School	10/01/09 through 05/30/10	Personal / Professional Services PS 57XXX	District-wide: Ratification of contract for supplemental education services (SES) tutoring at Biz Tech at Marshall Campus and ACT, POWER and SEIS at Roosevelt Campus.	Fund 205 Dept. 5407 Grant G1001	\$275,000 \$1,703,869	S. Kosmala
Club Z Tutoring	10/01/09 through 05/30/10	Personal / Professional Services PS 57XXX	District-wide: Ratification of contract for SES tutoring at George, Biz Tech at Marshall Campus and ACT, POWER and SEIS at Roosevelt Campus.	Fund 205 Dept. 5407 Grant G1001	\$150,000 \$0	S. Kosmala
A+ Advantage Point Learning	10/01/09 through 05/30/10	Personal / Professional Services PS 57XXX	District-wide: Ratification of contract for SES tutoring at George, Biz Tech at Marshall Campus and ACT, POWER and SEIS at Roosevelt Campus.	Fund 205 Dept. 5407 Grant G1001	\$100,000 \$16,000	S. Kosmala
Sylvan Learning Center	10/01/09 through 05/30/10	Personal / Professional Services PS 57XXX	District-wide: Ratification of contract for SES tutoring at George MS, Biz Tech at Marshall Campus and ACT, POWER and SEIS at Roosevelt Campus.	Fund 205 Dept. 5407 Grant G1001	\$60,000 \$0	S. Kosmala
American Time & Signal	11/20/09	Purchase Order PO 89191	District-wide: Purchase of 115 replacement clocks and 200 movement assemblies.	Fund 101 Dept. 5592	\$27,190 \$154	T. Magliano
Floors & More Cleaning Services	12/01/09 through 11/30/10	General Services GS 57208	District-wide: Ratification of contract for gym and floor refinishing services, including prep, patch and minor repair of gymnasium floors, multi-purpose floor refinishing, tile floor stripping and waxing, and carpet cleaning services as needed.	Fund 101 Dept. 5593	\$225,000 \$318,723	T. Magliano
LGA Architecture	12/15/09 through 06/30/10	Personal / Professional Services PS 57202	Special Education: Green Thumb Modular Classroom Phase 2 Architectural and mechanical designs services and construction administration.	Fund 205 Dept. 5414 Grant G0986	\$9,500 \$24,728	T. Magliano
Sylvania Lighting Services	12/15/09 through 06/30/10	Construction Contract C 57215	Alameda K-5 and Creston K-8: Construction services for T12 to T8 lighting retrofit project.	Fund 299 Dept. 5596 Grant S0021	\$65,000 \$0	T. Magliano

Fletcher Farr Ayotte, Inc.	12/15/09 through 06/30/10	Personal / Professional Services PS 57217	Marysville K-8: Preliminary assessment of the extent of fire damage to the school and repair options and costs.	Fund 691 Dept. 1268 Project R0102	\$40,000 \$0	T. Magliano
Milstead & Associates, Inc.	12/15/09 through 06/30/10	Personal / Professional Services PS 57218	Marysville K-8: Project management assistance for initial assessment review.	Fund 691 Dept. 1268 Project R0102	\$3,000 \$57,225	T. Magliano
To be determined – Most responsive bidder	01/04/10 through 06/30/10	Construction C 57XXX	Jackson 6-8: Design and Permitting for the upgrade of the fire alarm system.	Fund 191 Dept. 5597 Project F0167	\$30,000 \$0	T. Magliano
Neighborhood House	08/01/09 through 06/30/10	Personal / Professional Services PS 57XXX	District-wide: Ratification of contract to implement 21 <sup>st</sup> Century Sun Community Schools model at Humboldt School by providing extended day programming for students and their families.	Fund 205 Dept. 1141 Grant G1020	\$96,000 \$5,370	D. Minoo
Sitelines Park & Playground Products	12/04/09	Purchase Order PO 89470	Winterhaven K-8: Purchase of age-appropriate playground equipment (utilizing revenue from PTA fundraiser.)	Fund 101 Dept. 4239	\$30,067 \$0	R. Rudolph

### AMENDMENTS TO EXISTING CONTRACTS

Contractor	Amendment Term	Contract Type	Description of Services	Fund, Department, Grant/Project	Amendment Amount, Contract Total, Payment Total*	Responsible Administrator
Open Text, Inc.	01/01/10 through 12/31/10	Information Technology IT 55724 Amendment 3	District-wide: One-year extension for annual maintenance and support renewal services for RedDot content management system.	Fund 101 Dept. 5581	\$45,872 \$267,582 \$23,715	N. Jwayad
Alpine Internet Solutions	01/01/10 through 12/31/10	Information Technology IT 56487 Amendment 1	District-wide: One-year extension for annual software maintenance and support services for content management system and remote server monitoring for content management system.	Fund 101 Dept. 5581	\$25,969 \$51,938 \$7,892	N. Jwayad

Sports4Kids	11/10/09 through 06/15/10	Personal / Professional Services PS 56837 Amendment 1	District-wide: Additional funds for recess and after school sports and activities.	Fund 205 Dept. 5407 Grant G1001	\$23,500 \$188,000 \$56,400	S. Kosmala
Todd Hess Building Company	12/14/09 through 12/31/09	Construction C 56271 Change Order 6	Da Vinci Arts 6-8: High performance classroom construction – Flush out equipment, install emergency lighting relay. Add additional roof trusses.	Fund 191 Dept. 5597 Project F0104	\$3,352 \$650,578 \$165,410	T. Magliano
Todd Hess Building Company	12/14/09 through 12/31/09	Construction C 56271 Change Order 7	Da Vinci Arts 6-8: High performance classroom construction – Final door hardware changes. Re-adjust louver door seals.	Fund 191 Dept. 5597 Project F0104	\$2,682 \$653,260 \$165,410	T. Magliano

### INTERGOVERNMENTAL AGREEMENTS (“IGAS”)

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Contract Amount</b>	<b>Responsible Administrator</b>
City of Portland, Bureau of Parks and Recreation	12/15/09 through 04/31/10	IGA 57012	Joint Facility Planning.	Fund 101 Dept. 5594	\$16,000	T. Magliano

\* “Payment Total” is the total amount actually paid to the vendor since July 1, 2009, and thus may be more or less than the “Contract / Amendment Amount” or “Contract Total.” Payment Total is not included for IGAs.

*M. Gunter*



**RESOLUTION No. 4187**

Expenditure Contracts that Exceed \$25,000 Limit for Delegation of Authority  
Office of School Modernization Projects Fund

**RECITAL**

Board Policy 8.90.101-P, "Contracts," requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$25,000 or more annually per contractor. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter and execute agreements in a form approved by General Counsel for the District.

<b>21<sup>st</sup> Century Program – Professional Services</b>				<b>Total Budget: \$1,050,000</b>
<b>Contractor</b>	<b>Contract Terms</b>	<b>Project Number(s)</b>	<b>Description of Contract / Amendment</b>	<b>Previously Committed Amount / This Amendment Amount</b>
Ankrom Moisan Architects	12/1/2009 through 06/09/2010  Personal / Professional Services - PS-56732 Amendment #1	C0100	District-wide - Architectural Support Services - Assist PPS staff to plan, develop, prepare and organize all elements required for ADA guidelines and Facility Plans to determine the ADA needs for the district. Preparation of a Powerpoint Presentation and present at various meetings.	\$94,231 \$3,500
KPFF Consulting Engineers	12/1/2009 through 06/09/2010  Personal / Professional Services - PS-56731 Amendment #1	C0100	District-wide - Seismic Engineering Support Services - Assist PPS staff to plan, develop, prepare and organize all elements required for Seismic guidelines and Facility Plans to determine the seismic upgrade needs for the district. Preparation of a Powerpoint Presentation and present at various meetings.	\$89,510 \$3,000
<b>Total Project Budget</b>				<b>\$1,050,000</b>
<b>This Resolution Request</b>				<b>6,500</b>
<b>Previously Committed Amount</b>				<b><u>\$1,021,668</u></b>
<b>Remaining Budget</b>				<b>\$21,822</b>

<b>Nine Solar Roof Projects 2009</b>				<b>Total Budget: \$15,824,500</b>
<b>Contractor</b>	<b>Contract Terms</b>	<b>Project Number(s)</b>	<b>Description of Contract / Amendment</b>	<b>Previously Committed Amount / This Amendment Amount</b>
Bonneville Environmental Foundation	12V15/09 through 12/31/17 Construction Contract C 57216	C0701, C0702, C0703, C0704, C0705, C0706, C0707, C0708, and C0709	Atkinson K-5, Creston K-8, Jackson 6-8, Lane 6-8, Lent K-8, Pioneer at Columbia HS, Roseway Heights K-8, Scott K-7, and Woodstock K-5: Provide 9 fully functional solar-electric educational kiosks to display live and historical data from the solar projects.	\$52,940
<b>Total Project Budget</b>				<b>\$15,827,500</b>
<b>This Resolution Request</b>				<b>\$52,940</b>
<b>Previously Committed Amount</b>				<b><u>\$13,682,562</u></b>
<b>Remaining Budget</b>				<b>\$2,091,998</b>

\*This amendment will be funded by Facilities and Asset Management

<b>Modular Classrooms 2009</b>				<b>Total Budget: \$1,487,545</b>
<b>Contractor</b>	<b>Contract Terms</b>	<b>Project Number(s)</b>	<b>Description of Contract / Amendment</b>	<b>Previously Committed Amount / This Amendment Amount</b>
Evergreen Pacific, Inc.	11/2/09 through 12/31/09 Construction Contract C-56880 Change Order 2	C0404	Rigler – K-8 Modular Classroom Installation and set-up – Install corkboards. Modifications to ramp and decking.	\$52,794 \$1,926
Evergreen Pacific, Inc.	12/15/09 through 12/31/09 Construction Contract C-56880 Change Order 3	C0404	Rigler – K-8 Modular Classroom Installation and set-up – Install Additional storm water controls.	\$53,515 \$721
Evergreen Pacific, Inc.	11/23/09 through 12/31/09 Construction Contract C-56877 Change Order 3	C0402	Maplewood – K-5 Modular Classroom Installation and set-up – Reseed area removed for temporary modular delivery road. Modifications to ramp and decking. Install televisions and map racks.	\$61,911 \$3,764
<b>Total Project Budget</b>				<b>\$1,487,545</b>
<b>This Resolution Request</b>				<b>\$6,411</b>
<b>Previously Committed Amount</b>				<b><u>\$1,062,840</u></b>
<b>Remaining Budget</b>				<b>\$418,294</b>

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4188 through 4195

## RESOLUTION No. 4188

### Resolution Approving the Application for High School for the Recording Arts Portland Public Charter School

#### RECITALS

- A. On July 15, 2009, High School for the Recording Arts Portland Public Charter School (Applicant) submitted its application for a public charter school.
- B. On August 3, 2009, District staff notified Applicant that the application was incomplete and provided a checklist of completeness criteria.
- C. On August 17, 2009, Applicant resubmitted its application for a public charter school.
- D. On August 25, 2009, District staff notified Applicant that the application was determined to be complete and that the notification of completeness was not a determination of the merits of the application.
- E. Prior to the public hearing, District staff conducted a review of Applicant's written proposal. The reviewers used an evaluation document that is consistent with Oregon statutes and rules and District policies regarding charter schools. The document requires applicants to provide information in six areas:
  - 1. General information about the proposal and the capacity of the applicant to undertake the public charter school.
  - 2. The mission statement and purposes defining the character of the charter school.
  - 3. The educational program, the "heart" of the charter proposal.
  - 4. Supports for learning that a public charter school would offer that will lead to increased student performance.
  - 5. Accountability for performance of students and the school as a whole.
  - 6. A solid financial, business, and organizational plan that provides the structure for successful implementation and continuation of the charter school.
- F. The staff review recommended that the application be approved to move forward for Board consideration, and that the Applicant be given the opportunity to respond to questions listed in the review. A copy of the review is on file at the District office.
- G. The Board of Education's Subcommittee on Charter Schools held a meeting October 15, 2009, to discuss the public hearing process and the staff review. Copies of this review were available at the meeting.
- H. The Board of Education's Subcommittee on Charter Schools held a public hearing of Applicant's proposal November 2, 2009.
- I. On December 4, 2009, after considering the staff review and the additional information gathered from the public hearing and from Applicant's written responses to questions, Superintendent Carole Smith recommended to the Subcommittee on Charter Schools that the application be approved.
- J. On December 4, 2009, the Subcommittee on Charter Schools met to deliberate on its recommendation to the full Board. After careful consideration of the information in Applicant's proposal, from the public hearing, in Applicant's written responses to questions, and in the Superintendent's recommendation, the Subcommittee determined that the proposal does meet the Portland Public Schools Charter Schools Application Review Criteria and voted 2-1 to recommend that the application be approved. The Subcommittee based its recommendation on

the ability of the Applicant to show demonstrated, sustainable support for the public charter school by teachers, parents, students and other community members; the demonstrated financial stability of the public charter school and the detailed plan for financial operations; the capability of the Applicant, in terms of support and planning, to provide comprehensive instructional programs to students pursuant to an approved proposal, and to provide comprehensive instructional programs to students who are identified as academically low achieving.

## RESOLUTION

1. The Board of Education for Portland Public Schools recognizes that there are promising aspects of the application, that the proposal meets the Portland Public Schools Charter Schools Application Review Criteria, that Applicant has been provided with documentation detailing conditions for authorization as a charter school, and that copies of the staff review and of all Subcommittee documentation are on file at the District office.
2. The Board of Education for Portland Public Schools approves the charter school application submitted by the High School for the Recording Arts Portland Public Charter School (HSRA), subject to these conditions:
  - a. Applicant must include the words “public charter school” in the name of the school consistent with Board policy 2.20.010-P(V)1.
  - b. The Applicant’s salary allocation worksheets do not agree with the overall operational budget detail. Several of the figures in the budget (contingency, PERS rate, insurance rate, population growth changes) do not agree. Applicant shall be required, prior to execution of a contract, to provide a new budget with these calculations corrected, and which includes implementation grant funds. Applicant will work with PPS financial staff to determine any other concerns about the proposed budget, and will submit the final budget for staff approval before the contract is executed.
  - c. Applicant will provide evidence satisfactory to the District of fiscal stability in the following ways:
    - i. show that sources of donations and grants are reasonably assured, and that there is a plan in place for supplementing funds received from the State School Fund,
    - ii. demonstrate that HSRA has a contingency plan in place, included in HSRA’s Board policy, if revenues are significantly less than or expenses are significantly more than projected, or if there is a significant cut in the State School Fund (SSF),
    - iii. each school year’s budget be amended and resubmitted to the District when there are any significant changes to the SSF rates.
    - iv. HSRA staff and Board representatives will meet quarterly with PPS financial staff and Charter School Manager to review finances.
    - v. As part of its quarterly reporting, HSRA will submit proof that it is current with PERS payments.
    - vi. As part of its quarterly reporting, HSRA will submit a narrative with informal, brief comments on the following areas:
      1. Operational
      2. Financial
      3. Fundraising
      4. Any other issues affecting operational or financial components.
  - d. Applicant shall determine with PPS staff, within 45 days of approval, an appropriate, pre-operational timeline for submitting progress reports on curriculum development, including assessments involving credit for proficiency and project-based curricula. The required content of these reports shall be determined in cooperation with District staff.
  - e. Applicant shall determine with PPS staff, within 45 days of approval, the timeframe for beginning operations as a charter school, with the elements of highest consideration

being what is beneficial for both the Applicant and the District in coordination with the PPS High School System Design process. The Board's expectation is that the school will begin operations in the 2011-12 school year. A revised budget and plan for first-year operations may be required by the District if any elements of the first year's operations are determined to differ, as part of the negotiation process, from the application and supplementary materials already submitted by the Applicant.

- f. While it is recognized that the Applicant's proposal is not a replication of the HSRA school in Minnesota, the Applicant does intend to model a significant portion of its program after this school, including parts of its curriculum. Applicant shall submit to PPS staff, within 45 days of approval, a detailed plan to improve upon the achievement results attained at the model school. Further, Applicant's Accountability Plan will be developed in conjunction with the District's Charter Schools Manager and PPS Research and Evaluation staff.

- 3. The Board of Education for Portland Public Schools directs staff to negotiate a charter agreement with Applicant that includes a three-year term in a form approved by the General Counsel.

*J. Villano/K. Miles*

### **RESOLUTION No. 4189**

#### Acceptance and Approval of the Comprehensive Annual Financial Report, Reports to Management, and Report on Requirements of the Single Audit Act and OMB Circular A-133

#### **RECITALS**

- A. The Board of Education is committed to accountability for how Portland Public Schools spends its tax dollars and other resources, and recognizes that transparency, accuracy, and timeliness in financial reporting are important components of financial accountability.
- B. Talbot, Korvola, & Warwick, LLP has completed the independent audit of the financial reporting for the year ended June 30, 2009, and provides assurance that the District's accounting and reporting is in compliance with generally accepted accounting principles.
- C. The District has received awards in Excellence in Financial Reporting for 29 consecutive years from both the Government Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO) and plans to submit the current financial reports for similar award consideration.
- D. The Finance, Audit and Operations Committee has reviewed this report and unanimously recommended that it be approved by the Board.

#### **RESOLUTION**

The Board of Education accepts and approves the Comprehensive Annual Financial Reports to Management, and Report on Requirements of the Single Audit Act and OMB Circular A-133 of School District No. 1J, Multnomah County, Oregon for the fiscal year ended June 30, 2009 and authorizes the reports be distributed to required state and federal agencies and filed for future reference.

*M. Gunter/C. A. Kirby*

**RESOLUTION No. 4190**

Authorization for an Exception from District Contracting and Purchasing Rules to Permit Direct Negotiation of a Personal Services Contract with Self Enhancement, Inc., to Provide SUN Community Schools Services at Boise-Eliot PK-8 and Vernon PK-8

**RECITALS**

- A. The Board of Education (“Board”) has been designated as the local contract review board of Portland Public Schools (“District”) under ORS 279A.060 and has adopted Contracting and Purchasing Rules (“District Rules”) pursuant to ORS 279A.055, including rules governing the solicitation and award of personal services contracts.
- B. As part of its intergovernmental agreement with Multnomah County and the City of Portland, the District agreed to adhere to the SUN Service System regional provider selection; therefore, Self Enhancement, Inc. (“SEI”) was included in the District’s application of a 21st Century Community Learning Center grant to expand the number of SUN Community Schools. The District is currently in the fourth year of a five-year grant award from the State of Oregon Department of Education for these services.
- C. The SUN Community School will provide extended-day and extended-year, wrap-around support services to the students and their families at Boise-Eliot PK-8 and Vernon PK-8. SEI will act as the lead agency for these schools.
- D. The contract is a personal services contract as defined in District Rule 200 because the work requires a contractor with particular expertise. The amount of the contract would normally require competitive procurement under District Rules 215 or 220.
- E. District staff is requesting an exception to these rules to permit the Superintendent to directly negotiate a contract with Self Enhancement, Inc. to provide these services.
  - 1. Boise-Eliot PK-8 and Vernon PK-8 are located in Region 2 of the SUN Service System.
  - 2. At the time of the grant application, SEI was the Regional Service Center in Region 2 of the SUN Service System. SEI held this designation as it was awarded the contract in a Multnomah County RFP process (RFP #P04-7913).
  - 3. For these reasons, SEI was identified as the provider in the grant that supports the program.
- F. The Finance, Audit and Operations Committee has reviewed this action and recommends its approval to the Board.

**RESOLUTION**

- 1. Based upon the reasons set forth above, the Board hereby exempts this public contract from the competitive solicitation requirements of District Rules 215 and 220.
- 2. The Board directs that the contract be awarded by direct negotiation with SEI using a form of personal services contract in an aggregate amount not to exceed \$210,000 and in conformance with District Rules. The work will be performed under the direction of the Grants and District Compliance Department.

X, *Botana/C. Brush*

## RESOLUTION No. 4191

### Harrison Park SUN Community Schools Services Authorization for an Exception from PPS Contracting and Purchasing Rules Requirements to Permit Direct Negotiation of a Personal Services Contract with Impact Northwest to Provide SUN CS Services

#### RECITALS

- A. The District's Board of Education ("Board") has been designated as the local contract review board of the District under ORS 279A.060 and has adopted Public Contracting Rules pursuant to ORS 279A.055, including rules governing the solicitation and award of Personal Services Contracts.
- B. As part of its intergovernmental agreement with Multnomah County and the City of Portland, Portland Public Schools ("District") agreed to adhere to the SUN Service System regional provider selection; therefore, Impact Northwest was included in the District's application of a 21st Century Community Learning Center grant to expand the number of SUN Community Schools. The District is currently in year four of a five-year grant award from the State of Oregon Department of Education for these services.
- C. The SUN Community School will provide extended-day and extended-year, wrap-around support services to the students and their families at Harrison Park. Impact Northwest will act as the lead agency for this School.
- D. The contract is a Personal Services contract as defined in District Contracting Rule 200 because the work requires a contractor with particular expertise. The amount of the contract would normally require competitive procurement under District Rules 215 or 220.
- E. Staff is requesting an exception to these rules to permit the superintendent to directly negotiate a contract with Impact Northwest to provide these services.
  - 1. Harrison Park School is located in Region 4 of Sun Service System.
  - 2. At the time of the grant application, Impact Northwest was the Regional Service Center in Region 4 of the SUN Service System. Harrison Park School is located in Region 4. I Self Enhancement, Inc. held this designation as it was awarded the contract in a Multnomah County RFP process (RFP #P04-7913).
  - 3. For these reasons, Impact Northwest was identified as the Provider in the Grant that supports the Program
- G. The Finance, Audit and Operations Committee has reviewed this action and recommends its approval to the Board of Education ("Board").

#### RESOLUTION

- 1. Based upon the reasons set forth above, he Board hereby exempts this public contract from the competitive solicitation requirements of PPS Purchasing and Contracting Rules 215 and 220.
- 2. The Board authorizes the superintendent to negotiate a contract for the above noted services with Impact Northwest, using a form of personal services contract in an aggregate amount not exceeding \$120,000 and in conformance with District Purchasing and Contracting Rules, with the work being performed under the direction of the Grants and District Compliance Department.

X, *Botana/C. Brush*



## RESOLUTION No. 4192

### Authorization for an Exemption from District Contracting and Purchasing Rules Requirements to Permit Direct Negotiation of a Personal Services Contract with Impact Northwest to Provide SUN Community School Services at Scott K-7

#### RECITALS

- A. The Board of Education (“Board”) has been designated as the local contract review board of Portland Public Schools (“District”) under ORS 279A.060 and has adopted Contracting and Purchasing Rules (“District Rules”) pursuant to ORS 279A.055, including rules governing the solicitation and award of Personal Services Contracts.
- B. As part of its intergovernmental agreement with Multnomah County and the City of Portland, the District agreed to adhere to the SUN Service System regional provider selection; therefore, Impact Northwest was included in the District’s application of a 21st Century Community Learning Center grant to expand the number of SUN Community Schools. The District is currently in the first year of a five-year grant award from the State of Oregon Department of Education for these services.
- C. The SUN Community School will provide extended-day and extended-year, wrap-around support services to the students and their families at Scott K-7. Impact Northwest will act as the lead agency for this school.
- D. The contract is a personal services contract as defined in District Rule 200 because the work requires a contractor with particular expertise. The amount of the contract would normally require competitive procurement under District Rules 215 or 220.
- E. District staff is requesting an exemption from the District Rules to permit the Superintendent to directly negotiate a contract with Impact Northwest to provide these services.
  - 1. Scott K-7 is located in Region 3 of the SUN Service System.
  - 2. At the time of the grant application, Impact Northwest was the Regional Service Center in Region 3 of the SUN Service System. Impact Northwest held this designation as it was awarded the contract in a Multnomah County RFP process (RFP #P04-7913).
  - 3. For these reasons, Impact Northwest was identified as the provider in the grant that supports the program.
- F. The Finance, Audit and Operations Committee has reviewed this action and recommends its approval to the Board.

#### RESOLUTION

- 1. Based upon the reasons set forth above, the Board hereby exempts this public contract from the competitive solicitation requirements of District Rules 215 and 220.
- 2. The Board directs that the contract be awarded by direct negotiation with Impact Northwest, using a form of personal services contract in an amount not to exceed \$116,000 and in conformance with District Rules. The work will be performed under the direction of the Grants and District Compliance Department.

X. Botana/C. Brush

## RESOLUTION No. 4193

### Authorization for an Exemption from District Contracting and Purchasing Rules to Permit Direct Negotiation of a Personal Services Contract with Self Enhancement, Inc., to Provide SUN Community School Services at Humboldt PK-8

#### RECITALS

- A. The Board of Education ("Board") has been designated as the local contract review board of Portland Public Schools ("District") under ORS 279A.060 and has adopted Contracting and Purchasing Rules pursuant to ORS 279A.055, including rules governing the solicitation and award of personal services contracts.
- B. As part of its intergovernmental agreement with Multnomah County and the City of Portland, District agreed to adhere to the SUN Service System regional provider selection; therefore, Self Enhancement, Inc. ("SEI") was included in the District's application of a 21st Century Community Learning Center grant to expand the number of SUN Community Schools. The District is currently in the first year of a five-year grant award from the State of Oregon Department of Education for these services.
- C. The SUN Community School will provide extended-day and extended-year, wrap-around support services to the students and their families at Humboldt PK-8. SEI will act as the lead agency for this School.
- D. The contract is a personal services contract as defined in District Contracting Rule 200 because the work requires a contractor with particular expertise. The amount of the contract would normally require competitive procurement under District Rules 215 or 220.
- E. Staff is requesting an exception to these rules to permit the Superintendent to directly negotiate a contract with SEI to provide these services.
  - 1. Humboldt PK-8 is located in Region 2 of the SUN Service System.
  - 2. At the time of the grant application, SEI was the Regional Service Center in Region 2 of the SUN Service System. SEI held this designation as it was awarded the contract in a Multnomah County RFP process (RFP #P04-7913).
  - 3. For these reasons, SEI was identified as the provider in the grant that supports the Program.
- F. The Finance, Audit and Operations Committee has reviewed this action and recommends its approval to the Board.

#### RESOLUTION

- 1. Based upon the reasons set forth above, the Board hereby exempts this public contract from the competitive solicitation requirements of District Rules 215 and 220.
- 2. The Board directs that the contract be awarded by direct negotiation with SEI using a form of personal services contract in an aggregate amount not to exceed \$116,000 and in conformance with District Rules. The work will be performed under the direction of the Grants and District Compliance Department.

*X. Botana/C. Brush*

## RESOLUTION No. 4194

### Authorization for an Exemption from District Contracting and Purchasing Rules to Permit Direct Negotiation of a Personal Services Contract with Open Meadow Alternative Schools to Provide Step-Up Programming at BizTech High School

#### RECITALS

- A. The Board of Education (“Board”) has been designated as the local contract review board of Portland Public Schools (“District”) under ORS 279A.060 and has adopted Contracting and Purchasing Rules (“District Rules”) pursuant to ORS 279A.055, including rules governing the solicitation and award of personal services contracts.
- B. Step-Up is an intensive, extended-day, extended-year academic intervention program that serves incoming ninth grade students with a one-week summer camp and then provides ongoing support through the remainder of the school year.
- C. Step-Up will provide personalized academic assistance to 36 students at BizTech High School.
- D. Due to the success of the Step-Up program at the Roosevelt Campus, Open Meadow Alternative Schools (“Open Meadow”) was the specified Step-Up provider in the District’s application for a 21st Century Community Learning Center grant. The District is currently in the second year of a five-year grant award from State of Oregon Department of Education for these services. Due to the unique knowledge and expertise of Open Meadow, the District requests an exemption from the competitive solicitation process.
- E. The contract is a personal services contract as defined in District Rule 200 because the work requires a contractor with particular expertise. The amount of the contract would normally require competitive procurement under District Rules 215 or 220.
- F. District staff is requesting an exemption from the District Rules to permit the Superintendent to directly negotiate a contract with Open Meadow to provide these services. At the time of the grant application, the Office of High Schools found that there was no other intensive tutoring and mentoring program that provided students the opportunity to develop the habits, attitudes, resources, and behaviors that help them achieve a high level of success both in and out of school.
- G. The Finance, Audit and Operations Committee has reviewed this action and recommends its approval to the Board.

#### RESOLUTION

- 1. Based upon the reasons set forth above, the Board hereby exempts this public contract from the competitive solicitation requirements of District Rules 215 and 220.
- 2. The Board directs that the contract be awarded by direct negotiation with Open Meadow using a form of personal services contract in an amount not to exceed \$158,400 and in conformance with District Rules. The work will be performed under the direction of the Grants and District Compliance Department.

*X. Botana/C. Brush*

**RESOLUTION No. 4195**

Minutes

The following minutes are offered for adoption:  
Regular Business Meeting Minutes of October 12 and October 26, 2009